

ÖZEN MENSUCAT BOYA TERBİYE İŞLETMELERİ A.Ş.

APPLICATION FORM

Law No. 6698 on the Protection of Personal Data ("KVK Law"), you can exercise your rights determined within the scope of this form by following the steps below.

Application Methods to be used:

You can apply us by using one of the following methods.

- a) **Application to be made in Person:** You can apply in person by coming to the address we have specified in the clarification text with your identity card.
- b) **Notification to be made in Writing (via Notary / Registered Mail with Return Receipt):** You can apply by sending a notification to the address we have specified in the clarification text.
- c) **Submitting the Application Form via "Registered Electronic Mail (KEP)", "Secure Electronic Signature", "Mobile Signature", "Electronic mail address previously notified to our Company by the relevant person and registered in our Company's system" or "A software or application developed for the purpose of application":** You can apply by sending the signed form to info@ozenmensucat.com e-mail address.

If another method is stipulated by the Personal Data Protection Board, you can submit your applications through such method.

General Announcements Regarding the Applications to be made within the Scope of the Protection of Personal Data Law:

1. It is possible to delete, destroy or anonymize the personal data processed by our Company ex officio or upon the request of the person concerned, provided that all of the conditions for processing in accordance with the Protection of Personal Data Law and the relevant legislation are eliminated.
2. If special arrangements are made for the storage of personal data in the relevant legislation and certain periods are stipulated, your personal data will be kept in accordance with the legislation for the relevant periods.
3. Records showing that our Company fulfills the legal obligations specified in the Protection of Personal Data Law must be kept in accordance with the legislation.
4. Our Company takes all necessary administrative and technical measures to finalize all applications made by the relevant persons effectively and in accordance with the law and honesty rules.
5. All transactions made by our Company regarding the deletion, destruction and anonymization of personal data are recorded in accordance with the legislation.
6. Our Company finalizes your application free of charge as soon as possible and within thirty days at the latest, depending on the nature of the request in your application. However, if the transaction subject to your request requires an additional cost, the transaction subject to your request may be fulfilled provided that the fee specified in the legislation is paid by you. Accordingly the following may be requested by our Company;
 - If the application is to be answered in writing, a processing fee of 1 Turkish Lira for each page over ten pages, valid for all reply letters exceeding ten pages,
 - If the response to the application is provided on a recording medium such as CD, flash memory, the cost of the recording medium shall be.

Information on the Applicant (Fill in your own information.)

Name:	
Surname:	
TR Identity Number for Turkish Citizens:	For foreigners; Nationality information: Passport number: Identity number (if applicable):
Phone Number	
E-mail:	
Address:	

Indicate your relationship with our company (Customer, visitor, shareholder, employee candidate (CV sender), former employee, third party company employee, shareholder, etc.)

<input type="checkbox"/> Former Employee	Years of Employment:
<input type="checkbox"/> Employee Candidate (Person filling out a Job Application / Person sharing CV)	Job Application Date:

<input type="checkbox"/> Client <input type="checkbox"/> Visitor <input type="checkbox"/> Shareholder <input type="checkbox"/> Other:	The unit you are in contact with within our company: Subject:
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Please write your current request in detail in the section below within the scope of the Protection of Personal Data Law.

We will be glad if you choose the method you would like to receive your application response.

- I want it to be sent by post to my address specified above*.
- I want it to be sent to my e-mail address specified above.
- I want to receive it by hand*.

As stated in the Protection of Personal Data Law, you will be returned to via the method you have chosen above within 30 days after we receive your request in your application.

Name Surname :

Application Date :

Signature :

* If the application is to be answered in writing, a transaction fee of 1 Turkish Lira for each page over ten pages, valid for all response letters exceeding ten pages, and if the response to the application is given in a recording medium such as CD, flash memory, the cost of the recording medium may be requested by our company.